BILL NO. S-81-06-01 (as amended)

SPECIAL ORDINANCE NO. S-150-81

AN ORDINANCE approving Civil City Purchase Order No. 4-09470 with Custom Video Corporation for cablecasting for the Board of Public Works.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That Civil City Purchase Order No. 4-09470 dated June 5, 1981, between the City of Fort Wayne, by and through the City Purchasing Director and the Board of Public Works and Custom Video Corporation for cablecasting of the City Council meetings at a cost of $419.23 per regular meeting, $130.00 per hour for special sessions (Alternate #1) and $170.00 per meeting for special features (Alternate #2), all as more particularly set forth in said Purchase Order, which is on file in the Office of the Department of Purchasing and is by reference incorporated herein and made a part hereof, be and the same is in all things ratified, confirmed and approved, however, all cablecasting of any City Council meetings shall be from gavel to gavel, in other words, said cablecasting shall be complete and their shall be no deletions from any remarks made in such meetings and no change whatsoever in the complete context of said remarks.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

James S. Stier
COUNCILMAN

APPROVED AS TO FORM AND LEGALITY JUNE 8, 1981.

Bruce O. Boxberger
BRUCE O. BOXBERGER, CITY ATTORNEY

Read the first time in full and on motion by Stier, seconded by Talarico, and duly adopted, read the second time by title and referred to the Committee Synonco (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19____, at _____ o'clock ___M.,E.S.T.

DATE: 6-9-81

Charles W. Westerman
CHARLES W. WESTERMAN
CITY CLERK

Read the third time in full and on motion by D. Schmidt, seconded by Stier, and duly adopted, placed on its passage. PASSED (~~LOST~~) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT:
TOTAL VOTES	6	3			
BURNS		✓			
EISBART	✓				
GiaQUINTA	✓				
NUCKOLS	✓				
SCHMIDT, D.	✓				
SCHMIDT, V.	✓				
SCHOMBURG		✓			
STIER		✓			
TALARICO	✓				

DATE: 7-14-81

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ZONING MAP) (GENERAL) (ANNEXATION) (SPECIAL) (APPROPRIATION) ORDINANCE (RESOLUTION) No. John Nuckols J-150-81

on the 14th day of July, 19 81.

ATTEST: (SEAL)

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

John Nuckols
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 15th day of July, 19 81, at the hour of 11:30 o'clock A. M.,E.S.T.

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

Approved and signed by me this 20th day of July 19 81, at the hour of 11 o'clock A M.,E.S.T.

WINFIELD C. MOSES, JR.
MAYOR

Read the first time in full and on motion by _____, seconded by _____, and duly adopted, read the second time by title and referred to the Committee _____ (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19_____, at _____ o'clock ___M.,E.S.T.

DATE: _____

_____
CHARLES W. WESTERMAN
CITY CLERK

Read the third time in full and on motion by _____, seconded by _____, and duly adopted, placed on its passage. PASSED (LOST) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT:
TOTAL VOTES	7	0	2		
BURNS			2		
EISBART	Y				
GiaQUINTA	Y				
NUCKOLS	Y				
SCHMIDT, D.	Y				
SCHMIDT, V.	Y				
SCHOMBURG			✓		
STIER	Y				
TALARICO	Y				

DATE: _____

_____
CHARLES W. WESTERMAN - CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ZONING MAP) (GENERAL) (ANNEXATION) (SPECIAL) (APPROPRIATION) ORDINANCE (RESOLUTION) No. _____ on the _____ day of _____, 19_____.

ATTEST: (SEAL)

_____ _____
CHARLES W. WESTERMAN - CITY CLERK PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the _____ day of _____, 19_____, at the hour of _____ o'clock _____ M.,E.S.T.

_____
CHARLES W. WESTERMAN - CITY CLERK

Approved and signed by me this _____ day of 19_____, at the hour of _____ o'clock ____M.,E.S.T.

_____
WINFIELD C. MOSES, JR.
MAYOR

Held until July 7

BILL NO. S-81-06-01

REPORT OF THE COMMITTEE ON FINANCE

WE, YOUR COMMITTEE ON Finance TO WHOM WAS REFERRED AN ORDINANCE approving Civil City Purchase Order No. 4-09470 with Custom Video Corporation for cablecasting for the Board of Public Works

HAVE HAD SAID ORDINANCE UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID ORDINANCE PASS.

No Recommendation

VIVIAN G. SCHMIDT, CHAIRMAN — Vivian G. Schmidt

JAMES S. STIER, VICE CHAIRMAN — Jas Stier

MARK E. GiaQUINTA

PAUL M. BURNS — Paul M. Burns

ROY J. SCHOMBURG — Roy J. Schomburg

7-14-81

DATE

CONCURRED IN

CHARLES W. WESTERMAN, CITY CLERK

ACCESS 10

900 WEBSTER STREET, FORT WAYNE, IN 46802

June 19, 1981

TO: CITY COUNCIL MEMBERS

SUBJECT: USE OF GOVERNMENT CHANNEL - CABLE TELEVISION

An organization committed to community-wide use of public access, the Cable Access, Inc. Board of Directors urges you to speedily approve cablecasting government programs on the designated government channel, including regular, live coverage of City Council meetings.

Access productions provide the television viewer with an opportunity to become the television producer. Fort Wayne's response to this new concept has been overwhelming! In six short months, the public access studio, housed in the Allen County Public Library, has been swamped with access producers. Local shows, carried over CH 10, have included: Fort Wayne Future meetings, Theatre for Ideas, "A New Generation", a series on Fort Wayne's black community, "Latino Video", a series on the city's Latin-American population, health care programs, original works by local artists, writers and poets, musical productions, religious programming, and local business views.

The Fort Wayne community is interested in video programming about themselves and what they see around them. Access programs do not need large audiences to survive. Instead, access offers communities an opportunity to program for a limited audience; to offer in-depth coverage of public issues not carried by commercial news networks.

Our board voted unanimously at its June meeting to support the efforts of local government, particularly City Counail, to fully utilize the vast potential of the government channel to enlighten, communicate, and educate citizens on local government issues. We know that if the access channels are filled to capacity with relevant and interesting programming, they will develop a viewership - a constituency - that will become valuable to city government in community planning and implementation of city programs.

FROM: CABLE ACCESS, INC. BOARD OF DIRECTORS

Vivian Lansky, President

Vivian Lansky, President
Steve Hollander, V-President
Paul Helmke, Treasurer
Jim Sack, Secretary

CABLE ACCESS, INC.

[illegible] ACCESS FACILITATORS IN ALLEN COUNTY

THE ASSOCIATED CHURCHES

Melvin R. Phillips
Executive Minister

June 18, 1981

Ms Vivian Schmidt
Chairperson, Finance Committee

Members of City Council
City-County Building
One Main Street
Fort Wayne, Indiana

Dear Vivian and members of the Council,

My attention has been brought to the fact that the Finance Committee has under advisement the cablecasting of the meetings of City Council. This is a matter of some significance in public life and, I believe, deserves the affirmative action of committee and Council.

May I call to your attention that funds are already appropriated for this action and are indicated to be adequate. The public should have the opportunity to view and respond to City Council sessions. If, in the future, experience and response indicates cablecasting is not, for some basic reason, feasible, then a change could be made. Meanwhile, I believe you have an obligation to provide, initially anyway, this service to the residents of Fort Wayne.

Your careful and considered judgement will be appreciated,

Cordially,

Melvin R. Phillips

MRP:va

OF ACCOUNTS FOR THE CITY OF FORT WAYNE 1965.

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET
ROOM 470
FORT WAYNE, INDIANA 46802

4-09470

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS ETC. TO:

Board of Works
One Main Street, Fort Wayne IN 46802

DATE 6-5-81
REF. NO.
REQ. NO.

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES, BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND CORRESPONDENCE.
INVOICE IN DUPLICATE.

THIS PURCHASE ORDER ISSUED BY:

Custom Video Corp.
4656 W. Jefferson Blvd.
Fort Wayne IN 46803

DEPT.

DELIVER TO:-

DEPARTMENT OR DIVISION

DATE WANTED

ADDRESS

CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

APPROPRIATION AND FUND NUMBER

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
		TAX EXEMPT (UNLESS OTHERWISE INDICATED)		
		Base Bid Cost per meeting (regular) $419.23		
		Alternate #1 Special Sessions $130/hr		
		Alternate #2 Special Features $170.00 per meeting		
		SUBJECT TO COUNCILMANIC APPROVAL		
		BID REFERENCE #988		
		AMG/ml		

COMPLIANCE WITH THE DELIVERY DATE REQUESTED WILL AVOID "FOLLOW UP" CORRESPONDENCE.

NOTE

READ

INSTRUCTIONS ON THE BACK OF THIS

ORDER

THE CONTRACTOR OR VENDOR, BY ACCEPTING THIS ORDER, AGREES TO THE GENERAL CONDITIONS AND TERMS OF AGREEMENT ON THE BACK OF THIS ORDER.

UNLESS OTHERWISE INDICATED THE PRICES SHOWN INCLUDE ALL CHARGES FOR DELIVERY, PACKING, ETC., NECESSARY TO COMPLETE DELIVERY TO DESTINATION SPECIFIED.

UNLESS OTHERWISE INDICATED THE PRICES SHOWN DO NOT INCLUDE TAXES OF ANY KIND.

EXEMPTION BLANKS WILL BE FURNISHED WHEN NECESSARY.

IND. SALES TAX EXEMP. CERTIF. NO. 34508

IF THIS ORDER DOES NOT AGREE WITH YOUR QUOTATION KINDLY RETURN IT WITH AN EXPLANATION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THEREFOR HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

City Controller

Per

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

Director of Purchases

Per

ORIGINAL (1)

Memorandum

15

To BOARD OF WORKS - Date 6-5-81

From AARON M. GLUCK, DIRECTOR OF PURCHASES

Subject BID REFERENCE #988

COPIES TO:

Attached are copies of Bids received for Cablecasting of City Council meetings for the Board of Works. Purchase Order Number 4-09470 has been assigned to Custom Video, Inc.

After considering all points concerning the subject bid, it is our recommendation that Custom Video be awarded the Bid.

Custom Video can reproduce the Council meetings over cable without the use of strong and offensive lights.

Please include the attached supporting information when this ordinance is submitted to City Council for Approval. Also, please insure that no confirming Purchase Order number is given to Custom Video, Inc. until Purchasing receives written confirmation of Council Approval.

Aaron M. Gluck, Director
Department of Purchases

~~[illegible]~~ ~~[illegible]~~ 81
Council

APPROVED BPC
Board of Public Works

Robert Anderson Gales
Betty R. Collins

FORM DP23 5-68

CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Page 1 of 1

Ref. No.

Date March 27, 1981

Date wanted

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.*

*Mail all replies and correspondence, etc. to Att. of Aaron Gluck 423-7037 DEPARTMENT OF PURCHASES

Address Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division City of Fort Wayne

Fund Appropriation No.

Address One Main Street, City-County Building, Fort Wayne, In.

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Thursday, April 24, 1981, 11:00 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34568. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		LIVE COLOR CABLECAST AND COLOR VIDEO TAPE RECORDS OF MEETINGS HELD BY THE COMMON COUNCIL OF FORT WAYNE		

Bid Bond required NO ☐ YES ☒ 5% Performance Bond NO ☐ YES ☐

See Instruction Item No. 16 on reverse side hereof.

Terms 2 % cash discount if paid within 10 days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order*

IMPORTANT — As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Pic-Trics Productions, Inc.
Name of Company

For Ronnie L. Smoot Title president

Address 1526 Fourth Street

City Fort Wayne, IN 46808 Date 4/22/81

BID FOR

LIVE COLOR-AUDIO VIDEO CABLECAST WITH TAPE DOCUMENTATION

CITY OF FORT WAYNE

FORT WAYNE, INDIANA

Event to be Cablecast and Recorded:

1. Fort Wayne Common Council:

   A. The Council meets four times per month (the first through the fourth Tuesday evenings), with two meetings a month requiring Cablecasting from both room 126 as well as 128 of the City-County Building. The meetings gegin at 7:00 P.M. and end at approximately 9:30 P.M. (Times are only approximate and may vary from meeting to meeting).

   B. The Mayor or Council may call Special Sessions from time to time. These meetings shall be covered and require the availability of a production crew to cablecast those Special Sessions when a 24 hour notice has been given.

All Costs are to include set-up and take down time.

Base Bid: Cost per regularly scheduled Meeting. $ $325.00

Alternate #1: Cost per hour of Special Sessions. $ $100.00

Optional:
Alternate #2: Special Features Costs. (Please specify what Special Features are to be included and if the costs are to be included in the per meeting cost or separate) $ $150.00

NOTE: It is essential that all bids are complete. Please be sure to include your entire proposal along with all attached bid documents when submitting. Bids with proposals not included will be rejected.

1526 4th Street
Fort Wayne, IN 46808
(219) 423-9476

April 22, 1981

PROPOSAL TO THE CITY OF FORT WAYNE

Proposal for the live coverage of Fort Wayne City Council meetings to be cablecast on the government channel with a videotape recording of each meeting to be provided to the city.

Respectfully Submitted,

Ron Smoots

Ron Smoots, President
Pic-Trics Productions, Inc.

Background of Pic-Trics Productions, Inc.

Pic-Trics Productions came into existence August 23rd, 1976. We will be celebrating our fifth anniversary this year. Pic-Trics was the first full-time independent videotape production house in the Fort Wayne area. We seemed to fulfill a need for such a facility, because we billed more in our first year than WANE-TV did with their production facilities in the previous year.

Commercial spot announcements formed the bulk of our business at first, but we soon moved into full length television shows as well. Commercial work was done for nearly every advertising agency in town. A number of our spots won "Addy Awards" at the local advertising club competition as well as on the district level.

I worked out of the basement in my home from August 1976 to June 1979. At that time I bought a building at 1526 West Fourth Street and remodeled it to suit our purposes. We have been in this building since that time.

From the beginning we have added to and upgraded our facilities to keep pace with state of the art 3/4" cassette production equipment, until now we have over $100,000 worth.

Personnel

I took on one full-time production person in May of 1977 as well as a part-time bookkeeper/secretary. The same personnel setup still exists. For remotes and larger productions I hire camerapersons, floor directors, and audiopersons as needed. There are a number of excellent production people available to me for such projects.

The current full-time production person is Michael Ludwig. Michael is a Manchester College graduate in speech and communications. He started

working for me last year shortly after his graduation. He is an excellent cameraman and technician. Michael also does all of our audio production work.

Personal Background

My background began as a radio and television major at Indiana University where I was a classmate of Phil Jones of CBS News and Dick Enberg of NBC Sports. While there I was a member of the "Singing Hoosiers" and traveled with them on two USO Tours; one to Japan and Korea in 1956 and one to Germany in 1958.

After graduation in 1959, I worked as a cameraman for WPTA, Channel 21, and in a few months became a director/producer. Everything was "live" in those days. Videotape was not in use until a couple of years later. While at WPTA I directed a live talk show, bingo, kid's shows, newscasts, and panel shows.

I was drafted in August of 1961 and after basic training I was assigned to the Command and General Staff College at Fort Leavenworth, Kansas as a broadcast specialist. My basic duties were to work with their closed circuit television system in video and audio recording. The school was the armed services senior tactical school for captains and above. I once was the only enlisted man in an audience of over one hundred generals from one to four stars; a very unique experience. Also while in the Army, I was chosen to produce a show for the 5th Army for the All Army Entertainment Contest. My co-producer was Carl Gottleib who later was one of the writers for the original Smothers Brothers Show and wrote the screenplays for Jaws I and II.

After the army, I returned to WPTA as a director/producer and again was involved in hundreds of live and taped programs. In November 1963 I moved over to WANE, Channel 15, to become director of the "Ann Colone Show",

a live daily talk and variety show. While at WANE I also directed and produced hundreds of newscasts, news specials, documentaries, remotes, telethons, and a variety of specials. After two years with "Ann Colone Show", I became commercial production manager. I remained in that post until I left WANE to create Pic-Trics Productions in 1976.

Hobbies sports, music, bowling

Organizations Member of Musicians Union since 1959, member of the Chamber of Commerce, member of Better Business Bureau, and recently on the board of Advertising Association of Fort Wayne.

Remote Television Experience

The following is a list of remote television productions done by Pic-Trics Productions, Inc. Excerpts from each of the shows can be seen on the accompanying demo cassette. Some of the shows were done before we had our new and better cameras.

SHOW	Channel	INDUSTRIAL PRESENTATIONS
Country Folks	55	ITT Aerospace Division
Jim Gerard Show	55	International Harvester
Azar's Balloon Race	21	King Seely
Beat Your Average (bowling)	25 (cable)	Delco Electronics (GM)
Boy's H.S. Basketball	25	Whirlpool
Girl's H.S. Basketball	10 (cable)	Huntington Labs
Santa Claus at Southtown	21	Central Soya
F.W. Charity Horse Show	15	
Karate - Fort Wayne	21	
Indianapolis	4	
Hawaii	ESPN (cable)	
City Council Meeting	10	
Cable Turn On		
Mayor's State of the City	10	
Fashion Fever	21	
Country Music Show	55	
Citizen's Cable Present.		
Cerebral Palsy Telethon	21	
Philharmonic Telethon	25	
Komet Hilites (hockey)	25	
Addy Awards		

Firsts

Pic-Trics Productions, Inc. has had a number of firsts!!

FIRST - independent video tape production company

FIRST - to videotape Fort Wayne City Council Meeting in its entirety and play it on cable

FIRST - video to appear on City Government Channel, mayor turns on Fort Wayne Cablevision, 1980, videotaped with our camera

FIRST - Girl's IHSAA Regional and Semi-Final

FIRST - bowling show with local bowlers on Fort Wayne Cablevision

FIRST - radio/cablethon, benefit of Fort Wayne Philharmonic, 37 hours on WXKE and Cablevision Channel 25 - simulcast

FIRST - to videotape Mayor's State of City Address, played on Citizen's Cable of Allen County

Basic Services Proposal

Having already covered a couple of the Fort Wayne City Council meetings for Citizen's Cable of Allen County in 1979, it has given me an insight into how the meetings need to be covered. We used two Sony 1600 cameras and a remote switcher and then tied into the existing audio system. The whole thing worked reasonably well; of course, now my cameras are of much better quality.

Equipment

Our basic remote setup consists of two color cameras, a black and white camera for keying graphics, a special effects switcher, a remote five mike audio mixer, and a Sony two track reel to reel for voice-over intros, closes, bridges, etc.

Cameras We have a JVC CY8800 ($20,000) which is identical to the camera used by WKJG for their news department. WKJG has borrowed this camera on more than one occasion when their's was in for repair or when they needed an extra camera for a remote. Our second camera is a JVC KY2000 ($10,000), although this camera was less expensive it compares quite favorably with the CY8800. This is the same camera chosen by the Fort Wayne Public Library for use on Channel 10. Channel 55 uses the same model camera for their production work. The two cameras match amazingly well.

This camera tandem has been used by Pic-Trics for eight months to produce remotes that have appeared on Channel 21, Channel 55, and High School Basketball games, bowling shows, Komet Hilites, and other remotes which run on Channel 25 of the Fort Wayne Cablevision system. Our black and white camera is a high resolution Sony and is used to key graphics over the other two cameras.

Special Effects The special effects generator (switcher) is an Echolab SE2 ($6000) which has a full color capability. This switcher has been used to do all remotes mentioned above. WKJG has borrowed it to produce Christmas Choir Shows on location this past year.

Audio Our audio system consists of a Sony 510 Portable mixer with a five input capability. We use a Sony two track reel to reel for any open, close, bridge or voice-over information we need to introduce.

Lights Our lighting system consists of three 1000 watt Lowell variable focus quartz lights plus two 1500 watt Lowell soft lights.

Fort Wayne City Council Meeting Setup

For the coverage of the first portion of the meetings in Room 126, the conference table area, we would move our cameras to positions on both sides of the conference table half way down the table. That way each camera covers the people on the table opposite it as well as the council president on one end or any guest on the other end. I would plan to use the two 1500 watt soft lights in this area, one on either side. The soft lights are less glaring and thus less distracting to the council members. Because the lights are closer in this area than the original area, using softlights should help. The director and switching equipment would be located at the back of Room 128 in the center aisle, this centrally locates our position for both rooms.

There are audio problems to be overcome in Room 126. Basically, we can tap into the house system and use the existing mikes around the table. However, in attending the meeting on Tuesday evening, April 14, it was immediately obvious to me that the three mikes on each side of the table were not going to adequately cover all people around the table since there were no mikes on

either end; none for the council president and none to cover anyone at the guest chair. Sure enough, the first thing that happened was the council president grabbed a mike to pull it over in front of him. There was a large "klunk" and a scraping sound, then the feedback began and lasted until the mike was adjusted. This routine lasted throughout the meeting with people constantly shuffling mikes to be heard with some councilmen ending up with no mike at times. The whole problem could be eliminated with the addition of two mikes, one at each end of the table. Since there are no plugs on the ends, a "Y" connection could be made to accomodate two mikes coming from the nearest plugs on the table. We could supply the two mikes and the "Y" connection for that purpose until the city saw fit to supply them. It should eliminate any mikes having to be moved.

Our coverage of the second portion of the Fort Wayne Council Meetings in Room 128 would have one camera positioned in the center aisle far enough back to cover the entire dais area at one time. This camera could also zoom into shots of anyone speaking from the councilmen's chairs. The other camera would be stationed near the front, along the side aisle, and would be able to cover tight shots of all council members as well as being able to swing to the audience or to a one shot of anyone at the question mike at the front of the center aisle. Both cameras are on dollies and therefore can be varied to suit our purposes. Lighting for this area could be accomplished with the three 1000 watt lights, two on the dais and one on the question area.

Using our black and white camera to key names, dates, and other information over the regular video is not a special feature, but a normal part of our facilities. With a few hours of warning, visuals can be made up to help viewers understand what certain bills being discussed are all about.

Bill numbers would be incorporated for reference.

We would be operating with a basic crew of five; two cameramen, a floorman, an audioman, and a director. We would require at least two twenty watt circuits to accomodate all lights and switching equipment. We would prefer an extra circuit to prevent any possibility of an overload, causing the breakers to open. I believe that there are already two circuits immediately available in this area. We would supply all power cables.

We would expect the city to provide at its cost access to the modulator from our special effects generator. This could require a switching arrangement in the room where the modulator is located. This audio-follow-video switcher would have inputs to accomodate the following sources:

1. our switcher and audio board
2. your data caster and audio from radio station
3. videotape playback equipment that will play recorded meetings, messages from the mayor, etc.
4. a TBC for best signal transmission

Eventually, you will probably need all these things to properly program the City Government Channel. The audio-follow-video switcher allows you, at your discretion, to punch from your data caster at the proper moment to a button that puts our switcher into the system for live programming. You then would switch back to the data caster at the end of the cablecast. It would also allow you to roll videocassettes and put them on the Government Channel with a push of a button. The TBC is a device that cleans up the TV signal from all of these sources and puts them all in sync.

The original cost of all this might be somewhat high, but you will need it sooner or later. The following is a suggested setup with approximate cost.

Vicon Switcher	$1200	
(2) JVC 5500 Tape Handlers	4400	
Edutron 2 HL TBC	6000	$11,600

I suggest 2-3/4" cassette players because you may need to go from tape to

- that we can go from your datacaster to live cablecasts however, you will have a "sync roll" and a "pop" when the switch occurs.

I would suggest the following formula for handling the videotape recording, the playback of the cassettes, and the storing for the record of those cassettes. For best quality recording, the meetings should be recorded on 3/4" cassette, which is the normal way for us to do it. The drawback is that 3/4" will only record one hour and then the cassette must be changed. However, I think with due judgement, we could stop recording to change tapes at a lull in the proceedings. It only takes less than twenty seconds to change a tape. Our chances of missing anything important are very small and we gain quality for this inconvenience. Any playback of the recorded meeting should be played on these 3/4" tapes. At a later time, perhaps one week later, these tapes could be transferred to 1/2" Beta or VHS format cassettes to be kept by the city for a record of that meeting. After being transferred, the original 3/4" recording tape could be reused, thus saving a considerable amount of money over a years time. The 1/2" in tapes are much cheaper and take up less storage space. The only other alternative is to record originally on a 1/2" machine, but the loss in quality could be significant.

Open and Close

The open and close of the Fort Wayne City Council Meetings would be something like the following copy:

OPEN

VIDEO	AUDIO
Key over city seal: Fort Wayne City Council October 24 Meeting	Voice Over: The following cablecast is live from the City Council Chamber.

CLOSE

VIDEO	AUDIO
Key over city seal: Fort Wayne City Council October 24 Meeting	Voice Over: This has been a live presentation of the October 24 meeting of the Fort Wayne City Council. This meeting has been recorded and will be replayed on this channel Thursday at 7 p.m. optional: Production facilities were provided by Pic-Trics Productions, Inc.

For later playback, the open and close could be changed immediately following the meeting to eliminate the reference to "live".

Special Features

It is possible to do a review/preview type of program outlining what has occurred in the previous city council session and what is likely to be acted on in the upcoming council session according to the agenda. This program would have to be co-ordinated with, perhaps, the city clerk's office; with either the city clerk or his representative being on camera giving this information. Perhaps, excerpts could be lifted from the previous week's videotapes and edited into the program to lend interest to the program. These pieces would be edited in. The city clerk's presentation would include a very brief explanation of each item on the upcoming agenda, graphics could be added.

The biggest problem to overcome would the time factor. Would we be able to get the show together in time to run previous to the live cablecast of the Tuesday council meeting? If the clerk's office portion of the program could be taped shortly after noon each Tuesday, there would be no problem. We would do this program for $150.

Publicity for Cablecasts

The promotion for the live coverage of council meetings can be easily enhanced with the incorporation of professionally edited promotion spots

within the programming of Cablevision Channel 25, which Pic-Trics Productions, Inc. is currently supplying programming for. It would appear also on the datacaster that runs on Channel 25 during non-program periods. Some of the programming on Channel 25 includes SAC High School Football and Basketball games; Beat Your Average, a local bowling show; and entertainment and music shows. The promotion would be free to the city.

Videotape Playback

It may be of some value to the city to have someone totally familiar with playback equipment and programming a cable channel to handle the playing of the tapes on the Government Channel. As I have mentioned previously, you may wish to play these tapes back on 3/4" cassette. Since sixty minutes is the maximum length for 3/4", there will be more than one tape per session; probably three. There really should be someone familiar with cueing and playing tapes smoothly to handle that chore. Pic-Trics would handle that once per day, or however often you want to schedule the playbacks, for $25 per hour.

Base Bid: $325 per meeting

Includes: Setup and take down time plus up to five hours of live coverage of Fort Wayne City Council Meetings. Also includes cost of videotape cassettes if city takes our suggestion of using 1/2" VHS format for their record keeping purposes. If 3/4" cassette is to be used, cost would be $25 more per session.

Alternate #1: Cost per hour for special sessions $100. Includes tape costs.

Alternate #2: Special Features

Review/Preview Show	$150 per show
Playback of programs for city	$25 per hour

Discount: Pic-Trics Productions, Inc. allows a 2% discount for all invoices paid within ten days.

Letters of Recommendation

The following pages are letters of recommendation in behalf of Pic-Trics Productions, Inc. Please feel free to contact any of these sources for more information concerning our capabilities.

WANE-TV

Indiana Broadcasting Corporation
2915 West State Boulevard
Post Office Box 1515
Ft. Wayne, Indiana 46801
219-424-1515

April 7, 1981

To Whom It May Concern:

Ron Smoots is very definitely an experienced television production expert. He worked for me for over 10 years and during that time, he was involved in every phase of our production.

I am delighted to recommend him as a trustworthy individual and a knowledgeable technician in television production.

Sincerely,

Reid G. Chapman
Vice President

RGC/dzd

KHOU-TV Houston
KOTV Tulsa
KXTV Sacramento
WANE-TV Fort Wayne
WISH-TV Indianapolis
WVEC-TV Hampton-Norfolk
Pembroke Cable Corp.
TVS
PGW

Corinthian Broadcasting
a company of
The Dun & Bradstreet Corporation

fort wayne
cablevision

720 taylor street
fort wayne, indiana 46804
219-456-4551

April 7, 1981

To Whom It May Concern:

We have successfully used Pic-Trics Audio and Video Recording for live and taped video programs. Pic-Trics has and continues to do an excellent job completed on time in a very professional manner.

We highly recommend Pic-Trics for your consideration.

Respectfully,

John Brockman
General Manager

JB/dm

JMA ENTERPRISES
PRODUCTIONS AND SERVICES
CO. INC.

2220 KENTUCKY AVE., FORT WAYNE, IN 46805 219-482-4625

April 15, 1981

To Whom It May Concern:

My company is a full service marketing company that works in the Fort Wayne, Indianapolis, South Bend, and Grand Rapids markets. We handle the advertising, public relations, and promotion for the specialty division and hotel division of Azar's Inc. These divisions include Captain Alexander's Wharf and Moonraker in Fort Wayne, Captain Alexander's Moonraker in South Bend, the Back 40 Junction in Decatur, the Fort Wayne Marriott Inn, and the Grand Rapids Marriott Inn. My company also handles Instant Copy of Indiana which has stores in Fort Wayne, Warsaw, Goshen, Elkhart, Mishawaka, and South Bend. In the promotion field, we promote the Azar Great American Hot Air Balloon Race, and several trade shows each year at Southtown Mall and University Park Mall in Mishawaka, Indiana. In addition, my company works on special projects for Hook Drugs based in Indianapolis.

Over the last four years, it has been my pleasure to work on several television commercials and full length television shows with Pic-Trics Productions and its owner, Ron Smoots. These full length television shows include six "Breakfast With Santa" produced on location from Southtown Mall, several Jim Gerard Shows produced in Fort Wayne, Auburn, Marion, Berne, Huntington, Merrillvillle, and Indianapolis. And every year we have used the services of Pic-Trics Productions to produce a half-hour television show on the Azar Great American Hot Air Balloon Race.

In all the production work my company has done with Mr. Smoots and Pic-Trics Productions, it has been my experience to find that Pic-Trics produces the most professional looking video productions that can be found throughout the entire state of Indiana. Pic-Trics Productions will produce what my company and my clients want in the video field and do it with the least amount of problems and headaches possible.

I would highly recommend Pic-Trics Productions for any television production that might be needed.

Sincerely yours,

John A. Mann

John A. Mann
President

WANE-TV

Indiana Broadcasting Corporation
2915 West State Boulevard
Post Office Box 1515
Ft. Wayne, Indiana 46801
219-424-1515

April 9, 1981

TO WHOM IT MAY CONCERN:

I have had the opportunity of working with Ron Smoots while he was employed here at WANE-TV.

Ron directed the ANN COLONE SHOW for many years, as well as other productions for WANE-TV.

His work was always of the highest quality. He is very talented in television production, which includes not only his creativity but his consistent attention to planning and detail.

I recommend him highly.

Sincerely,

Ann Colone

Ann Colone
Promotion Manager

KHOU-TV Houston
KOTV Tulsa
KXTV Sacramento
WANE-TV Fort Wayne
WISH-TV Indianapolis
WVEC-TV Hampton-Norfolk
Pembroke Cable Corp.
TVS
PGW

Cornthian Broadcasting

a company of
The Dun & Bradstreet Corporation

WKJG-TV 33
NBC
THIRTY-THREE, INC.
2633 West State Blvd.
Fort Wayne, In. 46808
(219) 422-7474

TO WHOM IT MAY CONCERN:

I have known Ron Smoots, Pic Trics Productions, since the start of his production company.

During that time he has been easy to work with, particular in his productions, and has made every effort to do an outstanding job.

He has produced many commercials for a variety of clients, some of them have been aired by this station. If a problem existed in his work he sought out the reason and corrected it.

Ron has always been a gentleman and honorable person. I consider it a privilege to be associated with him.

Eugene A. Chase
Chief Engineer
WKJG-TV

EAC:ds

21 ALIVE
WPTA-TV • FORT WAYNE

April 20, 1981

To Whom It May Concern:

I have known and worked with Ron Smoots for the last seven years. I find him a person of professional ethics and dedication to doing a job to the standards of the industry and to the satisfaction of his clients. He has devoted time and talent to the community and is a tireless worker for community causes.

Ron is respected as a professional in broadcasting and is enjoyable to work with; valuable qualities in any profession.

If I can discuss Ron's attributes personally, please feel free to call me at (219) 483-0584.

Sincerely,

Barbara Wigham

Barbara Wigham
Vice President
Programming & Promotion

BW:sfg

3401 BUTLER ROAD • FORT WAYNE, INDIANA 46808 (219) 483-0584
A Gannett Television Station

TITLE OF ORDINANCE CIVIL CITY PURCHASE ORDER 4-09470 CABLECASTING OF THE CITY COUNCIL MEETINGS FOR THE BOARD OF WORKS (as amended) S-91-06-01

DEPARTMENT REQUESTING ORDINANCE BOARD OF PUBLIC WORKS

SYNOPSIS OF ORDINANCE CIVIL CITY PURCHASE ORDER #4-09470 HAS BEEN ASSIGNED TO CUSTOM VIDEO, FOR THE CABLECASTING OF THE CITY COUNCIL MEETINGS FOR THE BOARD OF PUBLIC WORKS. CUSTOM VIDEO HAS SAID THEY CAN REPRODUCE THE COUNCIL MEETING OVER CABLE WITHOUT THE USE OF STRONG AND OFFENSIVE LIGHTS.

EFFECT OF PASSAGE THE CITY COUNCIL MEETINGS WILL HAVE COMPLETE COVERAGE ON CABLE TELEVISION FOR PUBLIC VIEWING.

EFFECT OF NON-PASSAGE THE ABOVE DESCRIBED CANNOT OCCUR.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) BASE BID COST PER MEETING (REGULAR) $419.23 ALTERNATE #1 SPECIAL SESSIONS $130.00/HR., ALTERNATE #2 SPECIAL FEATURES $170.00 per meeting.

ASSIGNED TO COMMITTEE

sa